

AlamoENROLL – Ready, Set, Apply!

ApplyTexas Application Tips

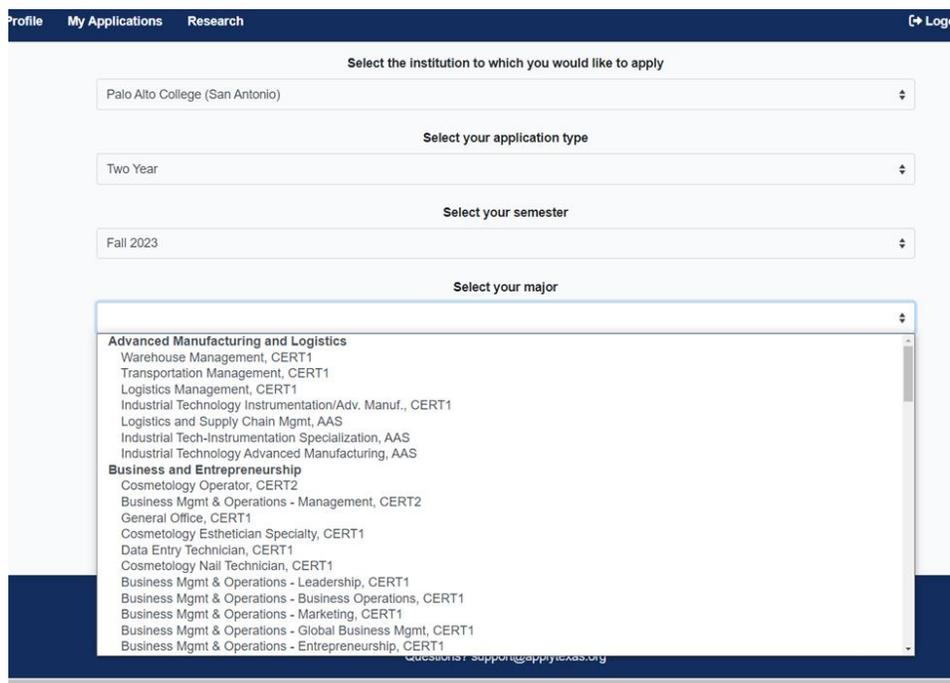
Before you get started, make sure you know the following:

- 1) Personal email address is needed.
- 2) Social Security Number (SSN)
 - a. While not required, if you plan to apply for Financial Aid, your SSN will be necessary to match your admissions record to the Free Application for Federal Student Aid (FAFSA).
- 3) Full legal name
 - a. In order to avoid delays in your financial aid, your name on ApplyTexas should be the same as the FAFSA.
- 4) If you live in Texas, know your county of residence.
- 5) If you have a Permanent Resident Alien Number or are on a Visa, make sure you know your Visa type or Permanent Resident Alien Number.

Ready, Set, Apply – Application Tips

- 1) Create your ApplyTexas account **or** log in using an existing account.
 - a. www.goapplytexas.org

- 2) *Profile* section: This section will ask you for personal information and only needs to be done once.
- 3) *My applications* section: Click on “Start a New Blank Application” to “Create a new 2-year college admissions application”
- 4) *Getting ready to start your application* section:
 - a. Select your Semester of Entry
 - b. Select your Pre-major/Major
 - i. If you are still deciding on a pre-major, select “Liberal Arts/AA”



The screenshot shows a web application interface with a dark blue header containing navigation links: Profile, My Applications, Research, and a Log Out button. The main content area is white and contains four dropdown menus for selection:

- Select the institution to which you would like to apply:** Palo Alto College (San Antonio)
- Select your application type:** Two Year
- Select your semester:** Fall 2023
- Select your major:** A scrollable list of majors including:
 - Advanced Manufacturing and Logistics:** Warehouse Management, CERT1; Transportation Management, CERT1; Logistics Management, CERT1; Industrial Technology Instrumentation/Adv. Manuf., CERT1; Logistics and Supply Chain Mgmt, AAS; Industrial Tech-Instrumentation Specialization, AAS; Industrial Technology Advanced Manufacturing, AAS.
 - Business and Entrepreneurship:** Cosmetology Operator, CERT2; Business Mgmt & Operations - Management, CERT2; General Office, CERT1; Cosmetology Esthetician Specialty, CERT1; Data Entry Technician, CERT1; Cosmetology Nail Technician, CERT1; Business Mgmt & Operations - Leadership, CERT1; Business Mgmt & Operations - Business Operations, CERT1; Business Mgmt & Operations - Marketing, CERT1; Business Mgmt & Operations - Global Business Mgmt, CERT1; Business Mgmt & Operations - Entrepreneurship, CERT1.

At the bottom of the form, there is a small link: questions@apply.texas.org.

- 5) *Biographical Information* section:
 - a. This section will ask you for personal information and only needs to be done once. **Your SSN is REQUIRED if applying for Financial Aid.**
- 6) *Educational background* section:

- a. Utilize the “Find your High School” button to select your high school.
- b. If your high school does not appear, select “School Not Found”.
- c. Add all colleges previously or currently attending (including Dual Credit)

7) *Educational Information* section:

- a. Select your Admission Basis.
 - i. It is very important to select the correct student type. If you are not certain, use the chart below to assist you.

| If you have NEVER attended college or are enrolling in a high school program select one of the following: | If you have attended college, select one of the following: |
|--|--|
| High School Graduate: You have, or will have, graduated from high school by the time you start college. Select this type if you were in a Dual Credit program but have or will have graduated from high school by the semester you are intending to enroll. | College Transfer, Degree-Seeking: You have previously attended another college and you plan to complete a degree. |
| GED: You have, or will have, your GED before you start college. | College Transfer, Not Degree-seeking: You have previously attended another college and you do not plan to complete a degree. |
| Home-Schooled/High School Graduate: You have, or will have, completed the curriculum outlined for your home-schooled diploma. | Transient: You are enrolled at another college or university and plan to take courses with the Alamo Colleges District for only one semester. |
| Individual Approval: You are 18 years or older and do not have a high school diploma or GED. This admission type requires approval from Admissions and Records. | Readmission from prior semester: You have previously attended one or more of the Alamo Colleges District and have not enrolled within the past twelve (12) months at any other college or university. |
| Dual Credit/ECHS/PTECH: You are seeking to earn college credit for certain high school courses in which you are currently enrolled | |

while completing high school requirements.
Must comply with Dual Credit deadlines.

8) *Residency* section:

- a. The information provided in this section will determine your tuition rate. **Read each question carefully.** If you have questions about your residency status after you have been admitted, please contact your college's Residency team in enrollment services.

| College | Location and Contact Information |
|----------------------------|--|
| Northeast Lakeview College | Brazos Student Union (BSU) 114 nlc-admissions@alamo.edu 210-212-5266 |
| Northwest Vista College | Desert Willow Welcome Center (DWWC) 102 nvc-records@alamo.edu 210-212-5266 |
| Palo Alto College | Palomino Center (PC) 117 PAC-ADMIN@alamo.edu 210-486-3701 |
| San Antonio College | Fletcher Administration Building (FAB) 2 nd Floor sac-residency@alamo.edu 210-486-0640 |
| St. Philip's College | Welcome Center (WEC) 203 spc-residency@alamo.edu 210-212-5266 |

9) *Custom Question* section:

- a. Alamo Colleges District Online question: If you intend to take all your courses online and do no plan to come to a College within the Alamo Colleges District

for student services and support, answer “yes” to this question.

b. College Connection question: Are you a CURRENT high school senior attending an Independent School District participating in College Connection, answer “yes” to this question (if applicable).

10) *Certification of Information* section:

a. Read each statement and check the box to acknowledge.

Submit your Application and when you see confetti, that’s an indication your application has been submitted. Ensure you write down your Application ID number. Keep your information in a safe space, you may need it again. You will receive an email from ApplyTexas with this information also.